

OCT 25 2021

SHERRY MURRAY  
COUNTY CLERK

210765

SA&I 1-4040 (2000)

Canadian \_\_\_\_\_ County, Oklahoma  
COUNTY PURCHASING OFFICE  
Canadian \_\_\_\_\_ County Court House  
El Reno \_\_\_\_\_, Oklahoma  
Phone: ( 405 ) 295-6125

INVITATION TO BID

PLEASE REVIEW TERMS AND CONDITIONS ON REVERSE  
SIDE RELATING TO SUBMISSION OF THIS BID.  
Notarized Affidavit completions and signature required on reverse side.

DATE ISSUED October 25, 2021
Page 1 of 2

BID NUMBER Heaston Road 10x6 RCB Culvert #2022-#08 Extension Project / District #2	BID CLOSING DATE AND HOUR Nov. 22, 2021 @ 9:00am	REQUIRED DELIVERY DATE SEE SPECIFICATIONS _____ Days after award of Purchase Order
---	---	--

TERMS Start accepting bids on Tues., Nov 16, 2021 @ 9am until Mon., Nov 22, 2021 @ 9am Net, FOB this bid will open 11-22-21 during Commissioner's Meeting that begins at 9:00 am	DATE OF DELIVERY: SEE SPECIFICATIONS
---	---

ITEM	QUANTITY	UNIT OF ISSUE	DESCRIPTION	UNIT PRICE	TOTAL
1 or more			<p>Canadian County Distirct #2 is seeking bids for:</p> <p>See Specifications attached.</p> <p>The Board of Canadian County Commissioners reserves the right to reject any and all bids or to award all or any portion of the items bid. All data will be considered in the awarding of the bid including the delivery time.</p> <p><u>The terms &amp; conditions of this document must be completed and returned or the bid will be rejected.</u></p> <p>Contact person: Dave Anderson, District #2 Commissioner 201 N Choctaw El Reno, OK 73036 (405) 205-8955</p>		<p>\$ _____</p> <p>Total</p>

APPROVED

Date: 10-18-2021

David Anderson  
Officer or Department Head

TERMS AND CONDITIONS

1. Sealed bids will be opened in the Commissioner's Conference Room, Canadian County Courthouse, 201 N. Choctaw Avenue, El Reno, Oklahoma, at the time and date shown on the invitation to bid form.
2. Late bids will not be considered. Bids must be received in sealed envelopes (one to an envelope) with bid number and closing date written on the outside of the envelope.
3. Unit prices will be guaranteed correct by the bidder.
4. Firm prices will be F.O.B. destination.
5. Purchases by Canadian County, Oklahoma, are not subject to state or federal taxes.
6. This bid is submitted as a legal offer and any bid when accepted by the County constitutes a firm contract.
7. Oklahoma laws require each bidder submitting a bid to a county for goods or services to furnish a notarized sworn statement of non-collusion. A form is supplied below.
8. Bids will be firm until 12/22/2021  
(DATE)

AFFIDAVIT: I, the undersigned, of lawful age, being first duly sworn on oath say that he (she) is the agent authorized by the bidder to submit the above bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any state official or employee as to quantity; quality or price in the prospective contract or any other terms of said prospective contract; or in any discussions between bidders and any state official concerning exchange of money or other thing of value for special consideration in the letting of a contract; that the bidder/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the State of Oklahoma (or other entity) any money or other thing of value, either directly or indirectly in the procuring of the award of a contract pursuant to this bid.

Subscribed and sworn before this \_\_\_\_\_ day

of \_\_\_\_\_, 20 \_\_\_\_\_

(SEAL)

Firm: \_\_\_\_\_

My commission expires \_\_\_\_\_

Signed by: \_\_\_\_\_ Title: \_\_\_\_\_  
(Manual Signature of Undersigned)

\_\_\_\_\_  
NOTARY PUBLIC (CLERK OR JUDGE)

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Zip: \_\_\_\_\_

Please mail sealed bids to:  
Canadian County Clerk's Office  
Attn: Purchasing  
PO Box 458  
El Reno, OK 73036

Street Address:  
201 N Choctaw Avenue  
El Reno, OK 73036

NOTE: Other terms and conditions can be added at the discretion of the county officers.



**Canadian County  
Purchasing**

**Bid Specifications**

---

Date Issued: October 25, 2021  
Bid Number: **2022-#08**  
Closing Date: November 22, 2021 at 9:00am  
PO Box 458, 201 N. Choctaw Ave., El Reno, OK 73036  
Opening Date: November 22, 2021 during Commissioner's Meeting that begins at 9:00am  
Commissioner's Meeting Room, 201 N. Choctaw Ave., El Reno, OK 73036

---

~ SPECIFICATIONS~

**Heaston Road 10x6 RCB Culvert Extension Project / District #2**

Canadian County District #2 is seeking bids for the following project:

**SEE PLANS ATTACHED:**

Pay Item	Unit	Quantity	Unit Price	Cost
Class AA Concrete B1	C.Y.	69.4		
Reinforcing Steel	LB	8920.00		
Inlet CDI RCP DES. 2	EA.	2		
24" Diameter HDPE Pipe B2	L.F.	20		

Total Bid \$ \_\_\_\_\_

**Bids will be received beginning at 9:00am on Tuesday, November 16, until 9:00am on Monday, November 22, 2021.**

Bids shall be accompanied by:

- A certified check, cashier's check or bid bond equal to five percent (5%) of the bid, which shall be deposited with the awarding public agency as a guaranty; or

An irrevocable letter of credit terms the Construction and Properties Division of the Office of Management and Enterprise Services prescribes, issued by a financial institution insured by the Federal Deposit Insurance Corporation or the Federal Savings and Loan Insurance Corporation for the benefit of the state, on behalf of the awarding public agency, in an amount equal to five percent (5%) of the bid. The awarding public agency shall deposit the irrevocable letter of credit with Division.

- Business Relationships Affidavit

- Non-Collusion Bidding Certification

(Please review Title 61 O.S. § 101-138 for full disclosure)

**\*Note\***

**Terms for Payment:**

- A purchase order will be issued to the awarded vendor. Once the original itemized invoice is received by the receiving officer it will be processed for payment.

**For Information Contact:**

Dave Anderson, District #2 Commissioner

Phone: (405) 205-8955

Hours: Monday – Friday 8:00am to 4:00pm

Address: 201 N Choctaw, El Reno, OK 73036

---

If you have any questions or need additional information, please contact:  
**Lena Marquez**, Purchasing Agent, 405.295.6125  
lmarquez@okcana.cogov.net



**Canadian County  
Purchasing**

**BID CHECKLIST**

Date Issued: October 25, 2021  
Bid Number: **2022-#08**  
Closing Date: November 22, 2021 at 9:00am  
PO Box 458, 201 N. Choctaw Ave., El Reno, OK 73036  
Opening Date: November 22, 2021 during Commissioner’s Meeting that begins at 9:00am  
Commissioner’s Meeting Room, 201 N. Choctaw Ave., El Reno, OK 73036

**TO HELP PREVENT BIDS FROM BEING REJECTED FOR LACK OF COMPLETION  
PLEASE CHECK FOR THE FOLLOWING:**

- Is the Invitation to Bid Signed and Notarized? \_\_\_\_\_
- Is the Business Relationships Affidavit enclosed? \_\_\_\_\_
- Is the bid bond or cashier’s check enclosed? \_\_\_\_\_
- Is the Non-Collusion Bidding Certificate enclosed? \_\_\_\_\_
- Are all applicable spaces filled in? \_\_\_\_\_
- Are all necessary papers enclosed? \_\_\_\_\_
- Is the Bid # and Opening Date on outside of return envelope? \_\_\_\_\_

**Bids will be received beginning 9:00am Tuesday Nov. 16, until 9:00am Monday Nov. 22, 2021 \_\_\_\_\_  
(Do not turn bid in before Tuesday November 16 @ 9:00am – bid will not be opened or considered)**

\*Electronic submission is an option for submitting a bid. Available at:

<https://www.bidexpress.com/businesses/52814/home>

Thank You,

Lena Marquez, Purchasing Agent



**Canadian County  
Purchasing**

---

**ELECTRONIC BIDDING MEMO**  
**CHANGES TO SUBMISSION PROCEDURES**

Canadian County is excited to announce we are providing electronic bidding as an option for this solicitation via the Bid Express<sup>®</sup> service at [www.bidexpress.com](http://www.bidexpress.com).

You can access our Bid Express public home page at:

<https://www.bidexpress.com/businesses/52814/home>

**Contact Information**

Purchasing Agent: Lena Marquez

Phone Number: 405-295-6125

E-mail: lmarquez@okcana.cogov.net



**Canadian County  
Purchasing**

**Affidavit / Proof of Mailing**

Date Issued: October 25, 2021  
Bid Number: **2022-#08**  
Closing Date: November 22, 2021 at 9:00am  
PO Box 458, 201 N. Choctaw Ave., El Reno, OK 73036  
Opening Date: November 22, 2021 during Commissioner's Meeting that begins at 9:00am  
Commissioner's Meeting Room, 201 N. Choctaw Ave., El Reno, OK 73036

~ AFFIDAVIT ~

**Heaston Road 10x6 RCB Culvert Extension Project / District #2**

State of Oklahoma )  
County of Canadian ) §

I, Lena Marquez, Purchasing Agent, in and for said County and State, do hereby certify that "Invitations to Bid" were sent to the following:

Bid Clerk  
[projects@bidclerk.com](mailto:projects@bidclerk.com)

Bid News  
[projects@isqft@bidclerk.com](mailto:projects@isqft@bidclerk.com)

ePlan  
1400 Forum Blvd. Suites 7B  
Columbia, MO 65203

Online Data Service  
3295 River Exchange Drive, Suite 213  
Norcross, GA 30092

Reed Data Construction  
30 Technology Pkwy South, Suite 100  
Norcross, GA 30092

Atlas Paving Company  
PO Box 7577  
Oklahoma City, OK 73147

Redlands Contracting LLC  
5601 N.W. 72<sup>nd</sup> Suite 308  
Warr Acres, OK 73132

Haskell Lemon Construction Co  
PO Box 75608  
Oklahoma City, OK 73147

Bishop Paving Company Inc  
927 SW 6<sup>th</sup>  
Oklahoma City, OK 73101

T.J. Campbell Construction Co  
PO Box 15129  
Oklahoma City, OK 73155

Silver Star Construction Co, Inc.  
2401 S. Broadway  
Moore, OK 73160

MTZ Construction Inc  
3545 SW 37th Street  
Oklahoma City, OK 73119

Gabel Construction  
[gabelconstructionok@gmail.com](mailto:gabelconstructionok@gmail.com)

First Water Construction  
[jvanmeter@fwcis.com](mailto:jvanmeter@fwcis.com)

Witness my hand and seal this 25th day of October, 2021.

\_\_\_\_\_  
Lena Marquez, Purchasing Agent

